



Wigginton Parish Council Meeting Agenda

Date: **Tuesday 15th June 2021**

Time: **8pm**

Location: **Wigginton Village Hall**

Notice of the Meeting of Wigginton Parish Council

Covid-19 Instructions to Councillors and members of the public

- Due to venue capacity limit, members of the Public, who wish to join the meeting, are requested to contact the Clerk by email at wiggintonpcclerk@gmail.com by 10am on Tuesday 15th June 2021 to request an invitation. An invitation will then be sent out by the Chair of the Parish Council.
- If the number of members of the public wishing to attend exceed the venue capacity limit, attendees will be asked to wait outside until being invited to attend when the relevant agenda item is being discussed.
- All attendees are required to scan the venue's QR code or provide contact information for Track & Trace.
- All attendees must use the hand sanitiser provided on arrival.
- All attendees will be required to wear a face mask until they are seated.
- Social distancing shall be observed.
- Attendees are required to collect a chair from the stage and place it in the position advised by the Clerk. When departing the meeting, attendees are required to clean their chair with the cleaning materials provided and return the chair to the stage.
- No-one should attend the meeting if they have been feeling unwell, recently been in contact with someone with Covid-19 or been contacted by Track & Trace.

Gosia Turczyn, Clerk to the Parish Council
9th June 2021

AGENDA

1. **Chairman's Welcome.**
2. **Apologies for absence to be considered by the Council.**
3. **Declarations of Interest and Dispensations – Cllrs to declare interests particular to this meeting.**
4. **Public Participation (15 Minutes).**
5. **Hertfordshire Police – update from PCSO.**
6. **Approval and signing of minutes from Parish Council meeting held on 6th May 2021.**
7. **Vacancy for Parish Councillor.**
8. **The Oddy 2021 and Village Survey.**

Clerk's Report/Village Warden's Report.

- 9.1 Warden Report from Cllr Steve Walker.
9.2 Sunnyside Rural Trust monthly report.
9.3 Items for Information from Clerk.
9.3.1 Tring and District Community Transport Project.
9.3.2 Future IT support for the Clerk.

Play Area and Sports Field

- 10.1 To discuss the report of the annual inspection carried out by the Play Inspection Company.

Wigginton Support Fund.

11. Update from the Committee.

Finance

- 12.1 To review the accounts which were circulated prior to the meeting. Bank statements and bank reconciliation.
12.2 To pass resolution to authorize payments which have been circulated prior to the meeting.
12.3 Annual Governance and Accountability Return (AGAR) for review and approval 2020/2021.
12.4 To approve Section 1, the Annual Governance Statement 2020/2021.
12.5 To approve section 2, Accounting Governance Statement 2020/2021.
12.6 To agree the dates for public right of access.
12.7 To approve the explanation of variances.
12.8 To consider implementing new accounting software at the cost of £570.25 excluding VAT.

13.1 DBC decisions on planning applications:

- 13.
- 21/00998/FHA Front porch extension. Hillberry Hemp Lane Wigginton Tring Hertfordshire HP23 6HF GRANTED
 - 21/00959/FUL Change of use from Class C1 (staff accommodation) to Class C3 (Dwelling) Lodge House Champneys Health Resort Chesham Road Wigginton Tring Hertfordshire HP23 6HY GRANTED
 - 21/00962/FUL Change of use from Class C1 (staff accommodation) to Class C3 (dwelling) Newsetts Lodge Champneys Chesham Road Wigginton HP23 6HY GRANTED
 - 21/00993/FUL Change of use from Class C1 (Beauty College) to Class C3 residential. Champneys College Of Health And Beauty Champneys Health Resort Chesham Road Wigginton Tring Hertfordshire HP23 6HY GRANTED
 - 21/01315/FHA Single storey rear extension to existing dwelling Glade House Tinkers Lane Wigginton Tring Hertfordshire HP23 6JB GRANTED
 - 21/01352/LDP Rear conservatory extension Cottage Row Vicarage Road Wigginton Tring Hertfordshire HP23 6DY GRANTED
 - 21/00963/FUL Change of Use of Orchard Cottage Class C1 (Staff Accommodation) to Class C3 (Dwelling) Orchard Cottage Champneys Health Resort Chesham Road Wigginton Tring Hertfordshire HP23 6HY APPLICATION WITHDRAWN
 - 21/01275/ROC Variation of condition 2 (Approved plans), 3 (Materials), 5 (Landscaping), 6 (Construction Method Statement) and 8 (Contamination) relating to planning permission 20/02913/FUL - Demolition of existing barns and replacement with detached dwelling 2 Kiln Cottages Chesham Road Wigginton Tring Hertfordshire HP23 6JE REFUSED
 - 21/01980/HPA Single storey rear extension measuring 4.05m deep with a maximum height of 3.71 and a maximum eaves height of 2.63. 31 Highfield Road Wigginton Tring Hertfordshire HP23 6EB APPLICATION WITHDRAWN
 - 21/01116/FUL Construction of stock fence including 2 access gates and 3 kissing gates Geary's Hill Wigginton Bottom Wigginton Tring Hertfordshire GRANTED
 - 21/01960/LDP Loft conversion. 31 Highfield Road Wigginton Tring Hertfordshire HP23 6EB APPLICATION WITHDRAWN
 - 21/00898/FHA New front porch 6 Fox Close Wigginton Tring Hertfordshire HP23 6ED GRANTED

- 21/00905/DRC Details as required by conditions 2 and 3 (materials) attached to planning permission 20/00534/FUL (Demolition of existing dwelling house and construction of replacement dwelling house). Bridge House Tinkers Lane Wigginton Tring Hertfordshire HP23 6JB GRANTED

13.2 Planning applications to be considered:

- 21/01095/FUL Proposed conversion of existing farmhouse to provide four number dwellinghouses with associated parking. Newground Farm House Tring Road Tring Hertfordshire HP23 5FR
- 21/01666/FUL Temporary permission from 20 May 2021 to 30 September 2021 for glamping units. Champneys Health Resort Chesham Road Wigginton Tring Hertfordshire HP23 6HY
- 21/01960/LDP Loft conversion. 31 Highfield Road Wigginton Tring Hertfordshire HP23 6EB
- 21/02094/FHA Construction of single story garage to rear of property within 1 metre of rear boundary. 7 Chesham Road Wigginton Tring Hertfordshire HP23 6HH
- 21/02131/FHA Single storey rear extension and loft conversion. 31 Highfield Road Wigginton Tring Hertfordshire HP23 6EB
- 20/03473/FHA Ground floor rear infill extension, 1st floor front and rear extensions with raising of the ridge to the main roof. Glyders Rossway Berkhamsted Hertfordshire HP4 3UD

Items for Discussion

14. **Green Spaces.**
Sustainable Wigginton – if update.
15. **Highways and Footpaths.**
Update on registering the footpath adjacent to Lesleys Woods as a Public Right of Way.
16. **Any Other Business.**

Meeting close.

Next Parish Council meeting: 20th July 2021, Wigginton Village Hall
Parish Website: wiggintonhertspc.org.uk